



Privacy Statement

Introduction

Atlantic Data Bureau Services Private Limited (“we”, “us” and “our”) refers to the owner of this website, whose registered office is at Door No. 6-2-43/2, Near Ladyhill Circle, Kulur Ferry Road, Gandhinagar (Dakshina Kannada), Dakshina Kannada, Mangalore, Karnataka, India, 575003.

We are committed to protecting and respecting the privacy of our clients, website visitors to www.atlanticdata.co.in and any sub-domains of this website (“the Website”), service users and Customers.

This Privacy Statement, together with our Cookies Policy and Terms of Website Use, explain how and why we collect personal information from you and what we do with it. By using our Websites and services, you are agreeing to comply with and be bound by the terms of this Statement and our Terms of Website Use. If you disagree with any part of these terms, please do not use our websites and/or services.

We reserve the right to revise this Privacy Statement or any part of it from time to time. We will not process your data for any new purpose without first obtaining your consent.

Collection of personal information

We may collect and process the following information:

- information provided by you when completing a form on any of our Websites;
- information provided by you when reporting any fault with our services or Websites, or complaint relating to our services or Websites;
- information provided by you in any correspondence between you and us including by way of letter, email, messages, fax or telephone;
- information provided by you in response to any survey from us (although there is no obligation on you to complete any survey); and
- information provided by you in order to allow us to provide the service which you have requested and for which you have agreed to our terms and conditions relating to such service.

Collection of information – IP addresses

We may also collect information about you relating to the type of internet browser used or the site which linked you to our Website. We may also collect your IP address (this is the unique address which identifies your computer on the internet). The information collected does not identify any individual and is used to track visitor use and compile statistical reports on website activity allowing us to monitor which parts of our Websites are most visited and most useful. We do not use this information to identify you.

Collection of information – Cookies

A 'Cookie' is a message between a website and a user. The website sends data that is stored in the user's web browser and identifies them on subsequent visits to the site. This information is used to track user activity on specific websites.

We use Cookies on our Websites which enable authorised users who have been provided with a username and password to log in to their account with us to which they may have consented.

We do not use Cookies to collect any other information, and we do not pass any information to any third-party organisation unless you have consented to the sharing of such information.

Should you require any further information about our use of Cookies you can find the Cookies Policy on the Website.

How do we store your data?

We place great importance on the security of all information provided to us. We have security measures in place to protect against the loss, misuse and alteration of data under our control. For example, our security and privacy policies are periodically reviewed and enhanced as necessary and only limited, authorised personnel have access to personal information.

With regard to our websites, we use secure server software (SSL) to encrypt the information input by you before it reaches us. In addition, those authorised personnel who have access to your information are trained with regards to maintenance and security of this information. While we cannot guarantee that loss, misuse or alteration of data will not occur, we will always have strict measures in place to try to prevent this.

We are ISO 27001 & ISO 9001 certified and also ISO 22301 (Business Continuity Management Systems) compliant. We will always comply with our obligations in accordance with data protection legislation.

How do we use your information?

We use the information collected to:

- ensure our Websites are effective and present you with the required information;
- provide you with the information about our products and services which you may have requested from us or where you have consented to us providing such information;
- administer the service for which the information was provided for; and
- notify you of any change to any products or services which you may have requested from us.

Contact

Should you have any queries or comments relating to this Privacy Statement please address these to:

legal@atlanticdata.co.uk with "Privacy Statement Enquiry" in the subject.